

Record of officer decision

Decision title:	Electricity Installation to Plot N4a
Date of decision:	23 March 2021
Decision maker:	Director for Economy and Place
Authority for delegated decision:	<p>Funding for this work will be covered under the following decisions:</p> <p>A cabinet member decision was taken on 5 October 2020 (decision to spend £5,432k of LEP grant funding that was allocated to further develop the Hereford Enterprise Zone). The full report and decision notice can be found here (http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=7214)</p> <p>A cabinet member decision taken on 15 August 2019 (Phase 5 budget for the HEZ infrastructure project) which delegates authority to the Director of Economy and Place to implement interventions relating to this work. The full report and decision notice (Enterprise Zone Capital Interventions Phase 5) can be found here (http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?id=6182)</p>
Ward:	Dinedor Hill
Consultation:	<p>Work falls within the scope of the decision to spend £5,432k LEP funds (as above) which gives the Director of Economy and Place the delegated authority to implement the decision including the procurement and commissioning of new projects in consultation with the S151 Officer (as confirmed with Governance). Any spend on this work after the end of March 2021 (estimated 10%) will be picked up using Phase 5 HEZ Infrastructure funding.</p> <p>This project is included in an overarching procurement and commissioning strategy for the works approved by both the Director of Economy and Place and the S151 Officer. Further consultation has also taken place with Finance, Legal, Commercial Services and the S151 Officer.</p>
Decision made:	<p>To award a contract to SSE Contracting Limited for the installation of electricity to Plot N4a. The quoted cost for delivery of the works is £129,329.97. An additional £25,000 contingency needs to be included based on the risk analysis carried out by SMS plc (Enterprise Zone Utility Consultants). The total amount required to implement this decision is therefore £154,329.97. This additional contingency will cover any potential changes or modifications to the design and methodology.</p> <p>This will be funded £116,396.97 using LEP funds with the remaining £12,933 (plus £25,000 contingency) coming from Phase 5 Enterprise Zone funds.</p>
Reasons for decision:	<p>The installation of electricity to Plot N4a forms an essential part of preparing the land for sale and development.</p> <p>SSE Contracting Limited have been identified as the preferred supplier to carry out the work. The opportunity was advertised via an open procurement exercise via pro-contract. Of the four responses received, SSE Contracting Limited scored highest against combined cost and quality.</p>
Highlight any associated	Project delivery will be overseen and signed off by the Enterprise Zone's Utility

risks/finance/legal/equality considerations:	Consultants (SMS Plc) to ensure timely delivery on budget.
Details of any alternative options considered and rejected:	The possibility of not carrying out the work has been considered. However, the development of Plot N4a depends on the development of the requisite infrastructure including utilities. The land needs to be development ready before it can be picked up and developed in line with the Enterprise Zone's wider economic targets and objectives.
Details of any declarations of interest made:	None

Signed

Date: 23 March 2021

Richard Ball
 Director for Economy & Place